**BLACKHILL WINDFARM COMMUNITY FUND**

**Meeting of Directors, 6.30 pm Wednesday 13th November 2024**

**Hope Room, Duns Volunteer Hall**

**MINUTES**

1. Present – Joy Dobie, Keith Dickinson, Sharon Cleghorn,
2. Apologies – Tim Myer, Andrew McEwen
3. Declaration of interest –
4. Approval of minutes from August 2024 - Approved
5. Applications – Update
   * BF0285 – Duns Community Newsletter – £895.00 - Awarded 10/10/2024
   * Application reviewed and approved via email.
6. New Applications – Bank Balance – £48,347.81 (27/10/2024)
   * **Meeting Procedure** – Although written comments had been received from Tim Myer and Andrew McEwan, the meeting was inquorate. It was agreed that applications would be considered and provisional recommendations made with a view to these recommendations being reported to all Board members for a final decision.
   * BF0283 – Berwickshire Youth Pipping & Drumming Foundation - £2,000.00
   * Looking for £2,000.00 funding to go towards the running costs of BYPDF, project total £12,000.00
   * Funding will go towards the purchase of polo shirts, individual tuition, tutor costs and transport to Championships in Kilmarnock 2025.
   * The aim of BYPDF is to offer bagpipe music to pupils in the community to form and sustain a youth pipe band.
   * Bagpipes are part of our heritage and BYPDF encourage and help people get access to tuition.
   * Any update on match funding which were due in September and October?
   * Modest sum for a worthwhile activity.
   * Both Tim and Andrew supported the application by email prior to the meeting.
   * **Propose – Support for full amount (£2,000) on receipt of ratification from all directors**.
   * BF0284 – Duns Swimming Pool - £4,695.00
   * Looking for funding to purchase a new pool inflatable.
   * Application was poor and unclear.
   * Finances not clear. The application form shows unrestricted reserves of £114k however the annual accounts suggest unrestricted reserves are £8k?
   * Both Tim and Andrew supported the application by email prior to the meeting.
   * We are in favour of supporting the application however we require additional information to clarify:
   * Position in relation to unrestricted reserves.
   * Is this a replacement of a current inflatable and how will this new inflatable add value/benefit to the community?
   * Keith will contact one of the directors and request a resubmission of the application.
   * **Propose – Support for the application subject to appropriate resubmission of application and with the agreement of the directors**.
   * BF0286 – DunsPlayFest - £5,520.00
   * Looking to fund the expanded and ambitious workshop program and extend their operation into the newly opened No31 Gallery to stage performance art.
   * DunsPlayFest continues to grow year on year and has received funding from a number of sources.
   * There workshops are a great idea which nurture young talent.
   * DunsPlayFest is good for the town and engages with a wide audience including young people.
   * The application is for targeted funding to fund and expand into a new venue.
   * Both Tim and Andrew approved support by email prior to the meeting.
   * **Propose - Support for full amount (£5,520) on receipt of ratification from all directors.**
7. AOB
   * Website
   * Website very old and clunky and needs updating.
   * Tim investigated how much funds were available for administrative purposes. 5% of funding received which came to approx. £2,000.00.
   * Keith emailed RES and was granted permission to use up to £5,000 to carry out a redesign of the website.
   * Chris MacVie from Black Sheep Digital has started work on the redesign and has been paid a 25% deposit.
   * RES has also agreed to an increase in administration fees from 5% to 6%.
   * Awaiting the amended Grant Funding Agreement from RES – Sharon to follow up.
   * Sharon to keep a note of the cumulative balance of the annual administration allowance based on 6% of funds received.
   * First page of new website to include, on an annual basis, a total value of the awards we have made and the number of projects that have benefited.

1. Dates of future meetings

* 13th November 2024 – Duns Volunteer Hall
* 12th February 2025 – Gavinton Village Hall – SC to book
* 14th May 2025 – Longformacus Village Hall
* 13th August 2025 – Duns Volunteer Hall